

Request for Proposals

Project coordinator – Tajikistan

June 25, 2024

Introduction

The Greenhouse Gas Management Institute ("GHGMI") is requesting the submission of qualification statements and proposals from qualified professionals ("Consultant") to carry out the coordination services of the project *Development and Enhancement of Capacity for preparation of GHG Inventory and Policy impact assessment for preparation of BTR1* to be implemented in Tajikistan, within the framework of the Initiative for Climate Action Transparency (ICAT).

The ICAT helps countries to improve their GHG Inventories MRV, better assess the impact of their climate policies and actions and meet their transparency commitments. To this end, ICAT increases countries' overall transparency capacity, including the ability to assess the contribution of climate policies and actions to countries' development goals, and provides appropriate methodological information and tools to support evidence-based policymaking. ICAT's innovative approach is to integrate these two aspects.

ICAT focuses on countries that can highlight the benefits of greater transparency to demonstrate the impact of evidence-based policies and actions. ICAT generates evolving methodological guidance and extracts best practices, to make them publicly available to all actors, increasing the global knowledge base. ICAT's work is driven by the countries themselves. ICAT's capacity building efforts should build on existing climate monitoring, reporting and verification (MRV) systems and country knowledge, and complement previous or ongoing activities of other initiatives, where appropriate. The support provided is tailored to the country context and national priorities. The aim of ICAT's work is to involve national experts as much as possible and to promote peer-to-peer learning.

Tajikistan

Tajikistan has been a party to the United Nations Framework Convention on Climate Change (UNFCCC) since 1998 and ratified the Paris Agreement shortly after its submission to parties, adopting its first Nationally Determined Contribution (NDC), submitted in 2015. The following period is accompanied by an analysis of the country's needs and progress in measures in the different sectors. Later in 2021, Tajikistan presents a new and broader NDC. The updated NDC of Tajikistan, submitted in 2021, includes conditional and unconditional targets with actions which covers various sectors such as agriculture, forestry, energy, industry, and notably, transport and infrastructure, along with waste management.

Tajikistan's current NDC considers both mitigation and adaptation commitments. In terms of mitigation, there are commitments to reduce emissions with actions in the Energy sectors (related to renewable energies, energy efficiency, with different time horizons to 2025, 2030) and Agriculture, forestry and other land uses (AFOLU) through the increase of carbon sinks and reservoirs in the country's agricultural landscape. as well as the restoration of critical ecosystems.

In terms of transparency The First Biennial Update Report (BUR) was completed and submitted in 2019 followed by the Third National Communication which was completed and submitted in 2020 and fourth National communication in October 2021, including information on the national inventory of greenhouse gases, mitigation policies and actions, international cooperation, as well as other relevant content such as vulnerability and adaptation, education, awareness and financial and technical capacity needs.

Tajikistan, through the Agency for Hydrometeorology The Committee of Environmental Protection under the Government of the Republic of Tajikistan is making efforts to have an MRV system in place to monitor its GHG emissions and its NDC and to comply with the requirements related to the Enhanced Transparency Framework outlined in Article 13 of the Paris Agreement, as detailed in the Modalities, Procedures and Guidelines for the Transparency Framework for Measures and Support referred to in the Article 13 of the Paris Agreement (MPG).

Among the multiple initiatives managed by the country, Tajikistan is developing, together with the support of ICAT, the project: *Development and Enhancement of Capacity for preparation of GHG Inventory and Policy impact assessment for preparation of BTR1*. The technical support provided to Tajikistan by this ICAT project is expected to contribute to the following results:

- 1) Development of a structure and cross cutting elements for GHG Inventory preparation;
- 2) Enhancement of Capacity for preparation of GHG Inventory to enable the BTR submission by 31 December 2024;
- 3) Assess GHG impact of the selected policies and measures and alignment with MPG reporting requirements

Objective of the position

The Project coordinator will have as its main objective to coordinate and support the timely project implementation.

Obligations

The main duties of the Project coordinator are as follows:

1. Support the Agency for Hydrometeorology of the Committee of Environmental Protection under the Government of the Republic of Tajikistan in the implementation of the project's work plan and budget, with special attention to product development related to the monitoring of mitigation commitments and policies.
2. Support the preparation of the GHG Inventories for Tajikistan and assessment of the Policies and measure in accordance with the MPG.
3. Be responsible for the timely submission of the following project components linked to the defined phases of the project and the activities required to strengthen the MRV and M&E framework for the GHG Inventory and policy assessment and their alignment with the requirements of the Enhanced Transfer Framework, which implies in an operational way the following:
 - Output A: Inception workshop

- Output B: Inception workshop report
 - Output H: Identification of the sectoral activity data and the timeseries available for the GHG Inventory preparation
 - Output L: Training report prepared, inventory estimates initiated, and Training report prepared, inventory estimates initiated
 - Output M: Initial sectoral GHG emission estimates prepared, methodologies and emission factor documented
 - Output Q: GHG inventory estimates confirmed and GHG Inventory document finalized
 - Output W: Two pages on the lessons learned and the main achievements of the project. Validation workshop in which the contributions of the participants are highlighted. Prepare outreach materials, including documents to present at climate change events.
 - Output X: Validation workshop in which the contributions of the participants are highlighted.
 - Output Y: Prepare outreach materials, including documents to present at climate change events.
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4. Provide technical support to the Project Team in the development of the following project outcomes:
- Output C: GHG Inventory internal structure set and data management
 - Output I: General GHG inventory QA/QC plan prepared and implemented
 - Output K: Capacity in cross-cutting and sectoral methodologies enhances, IPCC sectoral experts trained
 - Output H: Identification of the sectoral activity data and the timeseries available for the GHG Inventory preparation
5. Support the organization of virtual and face-to-face events, workshops, and other meetings (including stakeholder invitation, logistical preparations, etc.);
6. To serve as technical support and contribute to the production and exchange of knowledge with the Government of Tajikistan.

General

Supervisor: Head of the Agency for Hydrometeorology. The National Project Coordinator will work in close coordination with the Head of the Climate Change Unit at the Agency and as well as with the ICAT project by the implementing partner (GHGMI).

Estimated contract start date: July 2024

Contract duration: 6 months

Remuneration: USD\$1600/month (adjusted for the duties implemented and deliverables prepared)

Employment Type: Full-time

Office: At the Agency. They will provide their services in a Agency offices and, when required, in the other facilities, for which the Agency will provide.

Eligibility: This position is open to national citizens for applying for this position. The candidate must be physically located in Tajikistan.

Qualifications

Candidates must meet the following requirements:

- Bachelor's degree in engineering sciences, economics, management, or similar.
- Advanced studies (postgraduate, master's or equivalent) in statistics, environmental management or other field related to climate change, mitigation, strategic planning, project management or similar is and advantage
- Minimum of 5 years of work experience in the areas relevant to project management or areas relevant to this project such as MRV (elaboration and/or implementation of monitoring and follow-up systems, GHG Inventory);
- Demonstrated understanding and technical knowledge in greenhouse gas emissions, mitigation and mitigation technologies, monitoring of the NDC and the implementation cycle of climate or environmental public policies;
- Experience in leading stakeholder engagement processes, including relevant parties in government, the private sector, and with others (e.g., institutions, trade associations, etc.);
- Understanding and knowledge of the Enhanced Transparency Framework (ETF), as defined in the Paris Agreement under the UNFCCC;
- Knowledge of governance in Tajikistan;
- Intermediate or superior knowledge of the Office package (Excel, Word, Power Point);
- Intermediate level knowledge of English.