



Terms of Reference (ToR)

Mongolian national consultants 1 and 2

Request PAF24-Q2-13 (Mongolia)

Objective

The Greenhouse Gas Management Institute (GHGMI) is leading and participating in the establishment of a measurement, reporting, and verification (MRV) system in Mongolia for Nationally Determined Contribution (NDC) implementation. As part of this project GHGMI is seeking to hire two (2) Mongolia-based national consultants, namely, consultant 1 and consultant 2.

Obligations

The Mongolian national consultants 1 and 2 will be expected to participate and/or lead in the following project outputs and activities:

Need/gap assessment and immediate support for integrating MRV into the Climate Change Act and NDC

Need/Gap assessment report for MRV infrastructure (technical, financial, human and governance)

- **Activity 1.1:** Conduct a comprehensive assessment of the existing MRV infrastructure, including both soft and hard components, and engage in coordination efforts for NDC implementation while establishing a National Coordination Mechanism.
- **Activity 1.2:** Benchmark the current MRV capacity against the UNFCCC MRV framework.
- **Activity 1.3:** Coordinate the compilation of a need/gap assessment report, including recommendations for improvement.

Establishing a National Coordination Mechanism

- **Activity 5.1:** Review and suggest MRV-related text for inclusion into the Climate Change Act and NDC.
- **Activity 5.2:** Draft suggested text for MRV inclusions in Climate Change Act and NDC

MRV system improvement

Report on governance for MRV

- **Activity 2.1:** Assess the capacity needs of existing institutional and regulatory structures, including conducting policy reviews.
- **Activity 2.2:** Evaluate stakeholder capacities and their impact on coordination, in alignment with ongoing climate action planning in close collaboration with relevant stakeholders.
- **Activity 2.3:** Develop draft guidance on establishing institutional arrangements and coordination mechanisms to streamline MRV processes at the national/sectoral level.

Implementation Framework for the MRV



- **Activity 4.1:** Draft an implementation plan for improving infrastructure, technical and financial capacity, and governance of MRV.
- **Activity 4.2:** Assess stakeholder capacities and their impact on coordination, in alignment with ongoing climate change action planning in close collaboration with relevant stakeholders.
- **Activity 4.3:** Identify existing gaps and draft recommendations for improvement.
- **Activity 4.4:** Conduct a validation workshop to collect feedback on the drafted plans.
- **Activity 4.5:** Finalize the MRV Implementation plan in alignment with ongoing climate change action planning.

General

- Estimated contract start date: July 2025
- Contract duration: 18 months
- Eligibility: This position is open to national citizens for applying for this position. The candidate must be physically located in Mongolia, with a preference for Ulaanbaatar.

Qualifications

Candidates must meet the following requirements:

- Consultant 1, primary: at least 10 years of project-related experience.
- Consultant 2, mid-level: at least 5 years of project-related experience.
- Preferred experience in Mongolia's climate change MRV infrastructure.
- Preferred experience in stakeholder engagement processes.
- Preferred experience in Mongolian planning processes.
- Graduate in a first degree or higher in Science, Technology, Engineering or Math (STEM) fields.
- Prior experience working with the Government of Mongolia in an area relevant to the project is preferred.
- Demonstrated experience in collecting and analyzing data.
- Knowledge of Office suite (Excel, Word, Power Point) required.
- Operational level of knowledge of English required, with preferred language capabilities in both English and Mongolian.

To Apply: Send your resume/CV and a cover letter explaining how your qualifications are a good fit and why you are passionate about this opportunity. Send directly to careers@ghginstitute.org with subject line "Mongolian National Consultant." Applications will be reviewed, and interviews will be conducted on a rolling basis until both positions are hired.